

Somers Point Board of Education Meeting (Thursday, July 21, 2022)*Generated by Tina Loder on Monday, July 25, 2022*

President Staci Endicott call the meeting to order at 7:05pm

Open Public Meetings Statement

Adequate notice of this meeting has been provided to two newspapers, posted on the bulletin board of City Hall and on the doors of the three schools as required in the Open Public Meeting Act, Chapter 231, P.L. 1975, and as amended by P.L. 2020, c.11.

Flag Salute was led by Dr. Alice Myers

Roll Call:

Members Present: Mrs. Stacie Brookbank, Dr. Kathleen Dolton, Dr. Alice Myers, Mr. Michael Sweeder, Mrs. Karen Tomasello, Mrs. Heather Samuelson, Mrs. Staci Endicott

Members Absent: Mr. John Conover and Mrs. Jenna DeCicco

Others Present: Dr. Michelle Carney-Ray-Yoder, Superintendent of Schools, Ms. Julie Gallagher, School Business Administrator/Board Secretary, Mrs. Amy Houck Elco, Attorney

Approval of Minutes**A. Minutes**

Motion was made by Dr. Myers and seconded by Mrs. Samuelson to approve Item A. Motion carried with a roll call vote of 7-0.

Resolved that the following meeting minutes be approved as presented and available for release to the public upon request and according to policy:

Regular Meeting- 6/23/2022

Executive Meeting- 6/23/2022

Presentations**Superintendent's Presentation**

No video presentation.

Recognition for Somers Point Administrative Team presenting the 2022 Jostens Renaissance Global Conference

Public Forum-Agenda Items Only**Open Meeting to Public/Guidelines for Public Forum**

President Staci Endicott opened the meeting to the public at 7:10pm and read the following notice: Public participation will be in accordance with District Policy #0167. Public participation will include, but not be limited to the following rules: a participant of the public will present his/her name, place of residence, and group affiliation if appropriate. Each participant will be limited to three (3) minutes per statement and the overall duration of the public comments shall not exceed 30 minutes.

- Jennifer Rowe-Asked a question about if there is a policy regarding public comment and how she reached out to the office of Education of Atlantic county and stated they said that it's not the case about public comment. She was wondering if the board is changing the policy regarding public comment.
- Amy Houck, Attorney- Responded to Jennifer's question that the policies that are in place are the current policies and that the Board President has the right to amend policies based on the actions at a board meeting and the Board President can run the meeting as they see fit for what is going on.

Public comment was closed at 7:13pm

School and Community

Student and Community Affairs Committee Report

- No Committee Meeting this month

Foundation for Education Liaison Report

- Custard Hut gave a large donation for the Foundation for Education

City Council Liaison Report

- City had reached out about the construction project that is going on around Dawes Avenue

Finance/Operations

Finance Committee Report

- No Committee Meeting this month

Motion was made by Mrs. Samuelson, seconded by Mrs. Brookbank to approve Items B-K. Motion was made with a Roll Call Vote of 7-0.

B. Transfer of Funds

Approve the Adjustments for the Budget as presented and made a part of these minutes:

[TRANSFERS.pdf \(72 KB\)](#)

[MONTHLY TRANSFER REPORT.pdf \(249 KB\)](#)

C. Secretary Report/Cash Report

Approve the Report of the Secretary for the month ending June 2022, as presented, pursuant to N.J.A.C. 6A:23A-16.10(c)3 and that they certify that as of June 30, 2022, after review of the Secretary's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The board further approves the Cash Report for the month of July 2022

[Secretary's Report.pdf \(309 KB\)](#)

[Cash Report.pdf \(18 KB\)](#)

D. Treasurer's Report

Approve the Report of the Treasurer for the month ending June 2022 as presented, pursuant to N.J.A.C. 6A:23A-16.10(c) and that they certify that as of June 30, 2022, after review of the Treasurer's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

[Treasurer Report 0622.pdf \(97 KB\)](#)

E. Bills for Payment

Approve the Bills List as presented and made a part of these minutes: 6/30/2022:

GENERAL - \$318,993.71

CAPITAL - \$0

PAYROLL - \$1,086,571.54 7/21/2022:

GENERAL - \$587,350.64

CAPITAL - \$0

PAYROLL - \$0

TOTAL - \$1,992,915.89

[JUNE 30 2022 BILLS LIST.pdf \(487 KB\)](#)

[JULY 21 2022 BILLS LIST.pdf \(452 KB\)](#)

F. Out of District Contracts 2022-2023 school year

Approve the following out of district contracts for the 2022-2023 school year, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools:

Name of Contract	Amount	Student ID
Transportation - Durand ESY S243	\$2,862	15647849
Transportation Bus aid- Durand (ESY & School YEAR)	\$18,630	15647849

G. Use of Facilities

PBG Church from 7 AM to 12 PM every Sunday through June 30, 2023, in the Dawes Avenue Gymnasium, and Library at a cost of \$ 1,450 per week. *

H. Fund Raising Activity

1. Approve Mascot Magnet Sale for Dawes Avenue and Jordan Road at a cost of \$5.00 per magnet. All funds to be deposited into the Student Activities Account for Renaissance Climate and Culture Activities.
2. Approve Business Sponsorship Fundraising Activity for the Somers Point School District (distributed through the Somers Point Business Association) for the 2022-2023 School Year.

I. Appointment of Risk Manager - Glenn Insurance

Approve agreement for Risk Management Consultant to Glenn Insurance in the amount of \$5800.00 for the 2022-2023 school year.

J. Resolution Appointing a Risk Management Consultant - 2022-2023

Approve Resolution Appointing a Risk Management Consultant for the 2022-2023 School year as listed

ATLANTIC & CAPE MAY COUNTIES ASSOCIATION OF
SCHOOL BUSINESS OFFICIALS JOINT INSURANCE FUND
(ACCASBOJIF)

RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT

WHEREAS, the Somers Point Board of Education hereinafter referred to as DISTRICT, is a member of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund, a self-insurance pooling fund; and

WHEREAS, the Bylaws of said Fund require that each DISTRICT appoint a Risk Management Consultant, hereinafter referred to as RMC, to perform various professional services as detailed in the Bylaws; and

WHEREAS, the Bylaws indicate a fee as indicated in the attached Risk Management Consultant Agreement which expenditure represents reasonable compensation for the services required and was included in the cost considered by the DISTRICT; and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et. seq.) defines Insurance as an Extraordinary Unspecifiable Service requiring that the awarding of contracts without competitive bidding must be approved by resolution of this DISTRICT;

NOW THEREFORE, be it resolved that the DISTRICT does hereby appoint Glenn Insurance as its RMC and;

BE IT FURTHER RESOLVED that the DISTRICT's Business Official/Board Secretary is hereby authorized and directed to execute the Risk Management Consultant Agreement annexed hereto.

K. Donation

Approve a donation from Ironman Foundation in the amount of \$500.00

Curriculum

Instruction Committee Report

- No Committee Meeting this month

Motion was made by Mrs. Samuelson, seconded by Dr. Myers to approve Items B-C, Motion was carried with a Roll Call Vote of 6-0-1 (Mr. Sweeder Abstention)

B. Out of District Professional Development

Approve the following Out of District Professional Development for the 2022-2023 school year:

	Name	Program	Date(s)	Location	Fee
1	Tim Williams	School Security & Safety Seminar	07/27/2022	Stockton	-0-
2	Amanda Winslow	Instructional Coaching Institute (Virtual)	8/16/2022-12/12/2022	Virtual	1995.00
3					
4					
5					

C. Curriculum Writing

Approve all teaching staff for summer curriculum writing not to exceed \$4300.00 for the 2022/23 school year as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

Personnel**Negotiations Committee Report**

- No Committee Report

Motion was made by Mrs. Brookbank, seconded by Mrs. Samuelson to approve Items B-L.

Final Resolution: Motion Passed 7-0

Roll Call Vote:

Items B-L: Mrs. Stacie Brookbank, Dr. Kathleen Dolton, Dr. Alice Myers, Mr. Michael Sweeder, Mrs. Karen Tomasello, Mrs. Heather Samuelson, Mrs. Staci Endicott

B. School Business Administrator

Approve the appointment of Julie Gallagher as the School Business Administrator at salary of \$97,850 from July 1, 2022, to June 30, 2023, at the recommendation of Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

C. Resignations

Approve the resignations of the following staff recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools:

Name	Position	School	Effective Date -Last Day in District
Brittany Sutherland	Inst. Paraprofessional	Jordan Road	July 05, 2022
Katie Tucker	Teacher (Music)	Dawes Avenue	August 31, 2022

D. Retirements

Approve the following retirements as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

Name	Position	School	Effective Date of Retirement	Last Day in District
Donna Coan	MTSS ~ Instructional Specialist	Dawes	June 30, 2023	June 30, 2023
Brenda Bullard	4th grade	Jordan	June 30, 2023	June 30, 2023

E: ESY

Approve the following ESY teachers as recommended by Michelle Carney-Ray-Yoder, Ed.D., Superintendent of Schools:

Staff Member	Assignment	Grade	Rate
*Donna Strandwitz Ganter	Teacher	PreK	\$2867
*Salina Begum	Instructional Assistant 1:1	5	\$850
Shannon Bortner	Instructional Assistant 1:1	K	\$850

F: Student Teaching

Approve the following students teaching positions for the Fall and Spring 2022-2023 semesters (pending completion of all District required paperwork) as recommended by Michelle Carney-Ray-Yoder, Ed.D., Superintendent of Schools:

Student Teaching		University
Name	Jenna Cooper	Stockton
Cooperating Teacher/School	Leslie Rutkowski/Dawes	
Grade	3	
Dates	01/03/2023 - 05/05/2023	
Name	Egipt Melendez	Stockton
Cooperating Teacher/School	Dawn McGhee/Dawes	
Grade	P/K	
Dates	01/03/2023 - 05/05/2023	
Name	Miranda Gray	Stockton
Cooperating Teacher/School	LouAnn Bennett/Dawes	
Grade	P/K	
Dates	01/03/2023 - 05/05/2023	

Name	**Gabrielle Seitzinger	Rowan
Cooperating Teacher/School	Tiffany Unsworth/Jordan Road	
Grade	4-8	
Dates	09/06/2022 - 10/28/2022 03/13/23 - 05/05/2023	
Cooperating Teacher/School	Melanie Smith/Dawes	
Grade	K-3	
Dates	01/17/2023 - 03/10/2023	

Name	Nicole Piergross	Rowan
Cooperating Teacher/School	Joseph Schmidt /Jordan Road	
Position	Guidance Counselor	
Dates	09/06/2022 - 05/13/2023	
Name	Joyce Faux	**College of St. Rose
Cooperating Teacher/School	Laura Trapani/ District	
Position	School Psychologist	
Dates	09/06/ 2022 - 12/23/2022	
Name	**Nicole Keefe	Rowan
Cooperating Teacher/	Tom Taylor/Dawes	

School		
Position	Grade 2	
Dates	09/06/2022 - 12/14/2022 01/02/2023 - 05/05/2023	

G. Summer Child Study Team Evaluations/ Case Management

Approve the following costs and all Child Study Team Staff for Child Study Team Evaluations and Case Management not to exceed \$11,500 as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

- 300 per evaluation (testing and report writing)
- Case Management - 2.5 hours per case at \$39.00 per hour
- Attend Meetings - \$39.00 per hour

H. Step Increment

Approve Phillip Pallitto from BA+30/MA to MA+15 - step 9 - at a salary of \$65,598 as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

I. Assistant Principal

Approve the reappointment of Melanie Wagner as the 11-month PreK-8th Assistant Principal for the 2022-2023 school year at a salary of \$102,400, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

J. Assignor Fees

Approve the following Sports Assignors for the 2022-2023 school year:

Field Hockey	Roz Gill	Assignor Fee: \$62
Soccer	Joe Harrison	Assignor Fee: \$60
Cross Country	Rick Warren	Assignor Fee: \$63

K. Translator

Approve Kim O'Brien for translation services at the negotiated rate of \$39/hr. not to exceed 7 hours, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

L. Fall Sports Official Fees

Approve the following Fall sports official fees for the 2022/2023 school year.

Field Hockey	1 Official- \$105.50 includes 10 minute JV game after Varsity game
Soccer	1 Official- \$86 2 Officials-\$60
Cross Country	Starter Fee \$54

Policy

HIB

Motion was made by Dr. Dolton, seconded by Mrs. Samuelson to approve Items A and B. Motion was carried with a Roll Call Vote of 7-0.

A. Acknowledge HIB Incidents

To acknowledge there were no HIB incidents reported for the Somers Point School District from 06/24/22 to 07/20/22 in accordance with N.J.A.C.6A:16-7.1.

B. Affirm HIB Incidents

To affirm there was 1 HIB incidents reported for the Somers Point School District from 05/20/2022 to 06/23/2022 in accordance with N.J.A.C.6A:16-7.1. #232234

Public Forum

Open Meeting to the Public/Guidelines for Public Forum

President Staci Endicott opened the meeting to the public at 7:39pm and read the following notice: Public participation will be in accordance with District Policy #0167. Public participation will include, but not be limited to the following rules: a participant of the public will present his/her name, place of residence, and group affiliation if appropriate. Each participant will be limited to three (3) minutes per statement and the overall duration of the public comments shall not exceed 30 minutes.

- Theresa Dougherty- PTO had our first meeting Sunday and put in a facilities request for the PTO. Missed this meeting for approval but looking to have it on for August meeting. Event will be just like last years and planning on having it on September 1st from 6pm-8pm. We are excited to help support the school.
- Mrs. Endicott - Thanked the PTO for all they do.
- Margie Smock-Dr. Kaas was approved for special projects can we get a list of those special projects,
- Jennifer Rowe- Curriculum writing is it by grade level or by content area and Plan B is not to leave the classroom.
- Dr. Cry- With Curriculum writing we are trying to have a pacing guide and want cross curriculum such as the grades k through 3 did with the mapping. This is very difficult to do in isolation. It is content specific. We are trying to align the curriculum across all areas such as we discussed moving things from ELA to Science in curriculum. Plan B is to not leave the classroom we heard you and are trying to avoid that with different options.
- Jennifer Rowe- More advanced notice would be greatly appreciated for when Curriculum writing needs to be done.

Public comment was closed at 7:44pm

Board Forum

- Dr. Myers- Thanked everyone for coming out and showing interest
- Dr. Dolton- Thanked and Congratulated the Retirees
- Mrs. Endicott- Thanked and Congratulated the retirees and resignations
- Mrs. Brookbank- Asked about list for supplies for the school year for families. Dr. Cry stated that she would be working on that next week.
- Mrs. Endicott-Asked if the supplies list could be done in June.

Board General Information - For Information Only

A. Board Calendar

B. NJSBA Upcoming Events

Administrative Monthly Reports - For Information Only

- Enrollment as of 7/21/2022 is 763
- Jordan Road Principal Report
- Dawes Avenue Principal Report
- Director of Curriculum Report

Possible Executive Session

Motion was made by Mrs. Samuelson, seconded by Dr. Myers to enter into Executive Session at 7:49pm. All in Favor

Recess to Executive Session for Attorney Client and Safety and Security, we will be in executive session for approximately 30 to 40 minutes. Action may be taken.

Reconvene to the Public at 8:38pm

Adjournment

Motion to Adjourn the meeting was made by Dr. Myers, seconded by Mrs. Samuelson at 8:43pm. All in Favor

Respectfully Submitted,



Julie Gallagher

Business Administrator/Board Secretary